



Non-EU/EFTA citizens

B 2

Application for a work- and

short-term residence permit

- valid ax duration of the employment contract, up to a maximum of 364 days
(for stays up to 4 months, please use the form **K 2**)

Extension of short-term residence permit

- please use only page 4

long-term residence permit valid 1 year

- unlimited employment contract or limited employment contract over 364 days

the duration of the
employment contract
determines the
type of permit

for further
information see

www.sem.admin.ch

Planned date of entry

Employer or place of work in the canton of Zug

Name of Company

Contact

Address

Phone

P.O. Box

E-Mail

ZIP Code and place

Additional information

2021

2022

2023

Turnover in millions of CHF

Profit before tax

Taxes to canton of Zug

Wages and salaries

no. of employees

at the date of application

of which

Swiss citizens or foreigners
with residence permits (C)

EU/EFTA citizens

non-EU/EFTA citizens

Particulars concerning foreign employee

Family Name

First Name

Nationality

Place of visa

where the permit is to be picked up (swiss embassy or consulate
general see : <https://www.eda.admin.ch/eda/en/fdfa.html>)

Date of birth

Marital status

no. of children

(under the age of 18 years)

Foreign address

Address

ZIP Code and place

Country

Phone incl. country code

E-Mail

Do you plan to take your family with you?

No

Yes

if yes, please also submit F 2

Particulars of position

Function and
job title

as per
employment contract

Summary of job
profile and major
responsibilities

as per
job description
and/or
project description

Annual remuneration

fix/guaranteed

variable

total in CHF

working conditions
and salaries
customary in
Switzerland have
must be applied

Work contract

unlimited

limited until

Has this vacancy
been published?

Yes

(RAV, newspapers,
Amtsblatt, internet,
human resources
agencies etc.)

when,
where,
outcome?

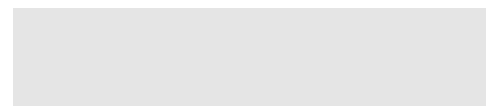
No

why not?

if applicable, enclose power of attorney

Place and date

Stamp and
signature of
the employer



Please send this application to

Amt für Wirtschaft und Arbeit

Section workforce
Aabachstrasse 5
P.O. Box
6301 Zug

For questions and further information

Phone +41 (0)41 728 55 20

E-Mail info.awa@zg.ch

Internet www.zg.ch/awa

together with the following documents

- written explanation including proof of recruiting in Switzerland and in EU/EFTA countries and explanation why no qualified Swiss or EU/EFTA citizen or foreign national with Swiss residence permit could be selected
- binding employment contract (signed)
- for projects related applications:
 - copy of the project contract with the customer and
 - project summary including milestones and description of activities of the employee within the project
- up-to-date extract of the commercial register www.hrazg.ch
- up-to-date tabulated curriculum vitae
- copy of the university degree
- copy of valid passport

AWA:
Positiv preliminary decision

AFM:
residence permit approved

date, signature

Extension of short-term residence permit

Employer or place of work in the canton of Zug

Name of Company	Contact
Address	Phone
P.O. Box	E-Mail
ZIP Code and place	

Particulars concerning foreign employee

Surname	First name
Date of birth	Nationality
Marital status	Number of children

Home address in Canton Zug

Address	Tel. P
ZIP Code and place	E-Mail

In case of members of the family in the canton of Zug: Extension of residence permit? yes no

Details of current job

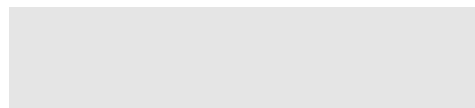
Summary of job profile and major responsibilities

explanatory statement of extension

if applicable, enclose power of attorney

Place and date

Stamp and signature of the employer



Please send this application to

Amt für Wirtschaft und Arbeit

Section workforce
Aabachstrasse 5
P.O. Box
6301 Zug

For questions and further information

Phone +41 (0)41 728 55 20
E-Mail info.awa@zg.ch
Internet www.zg.ch/awa

together with the following documents

- copy of binding employment contract (signed)
- copy of valid passport
- original residence permit

AWA approved:

date, signature